



Phone 864-647-9510

Email: poaoffice@foxwoodhills.net

800 Hickory Trail, Westminster, SC 29693

Fax 864-647-7669

Website: www.foxwoodhills.net

**Board of Directors Meeting
Minutes May 21, 2022**

1. Meeting called to Order at 9am by Sonya Hale, President Present: Kelly Clark, Patrick Coates, Sonya Hale, Dan Delano, Greg Lohman
 - a. Pledge of Allegiance
 - b. Conduct of Meeting reminder
2. Sonya Hale, President introduced Keith Cagle as nominee for Directors Seat vacated by Jay Graves on March 29, 2022 Motion made by Patrick Coates, and 2nd by Kelly Clark to appoint Keith Cagle to replace Jay Graves vacant seat, Motion carried unanimously
3. Confirmation of Approved Minutes – Kelly Clark, Secretary
 - a. Board Meeting Minutes – March 2022 Approved by Email 3/24/2022
4. Treasurer’s Report – Patrick Coates, Treasurer
 - a. Approval of Financials – February 2022 and March 2022 Motion made by Greg Lohman, to accept financials as written for February 2022 and March 2022 and 2nd by Kelly Clark. Motion carried unanimously.
 - b. Audit 2020 / 2021 – Patrick Coates stated should have middle next month
 - c. ABC Policy- Patrick discussed we are following ABC policy for months of May, June and July Motion made by Greg Lohman and 2nd by Dan Delano to suspend amenities privileges of members who are not in good standing according to current ABC payment Policy for 2022. Motion carried unanimously
5. Manager’s Report – Keith Litcofsky, General Manager

Lounge/Restaurant

- New table cooler was delivered on Wednesday.
- Actively looking for a new dishwasher machine.
- Karaoke is back and was a hit the last time here. Look out for the next date that we will have it.
- Sip & Paint event is June 4th. Please rsvp by May 28th
- Todd has been hired part-time to help in the kitchen.
- Hours of operation are Thursday 5 pm to 9 pm. Friday & Saturday 5 pm to 10 pm. Kitchen closes one hour before closing.

Maintenance Updates

- Chevy truck is finally fixed and back on the road.
- Paul has been added part-time for the summer.
- Elevator is back in service.

- After communicating with the county about the lake lot near the fire station. They have agreed to give us the lot back.
- Bathroom at maintenance shop has been upgraded.
- Downstairs bathrooms are in the process of being remodeled. First phase will be completed this week. Second phase will be completed when pool closes in September.
- 9 knocked down trees were cut and removed.
- Fitness trail has been started and will be completed soon
- John Deere tractor is down and in the shop. Should be fixed next week.
- Filled a couple of potholes with cold patch around the community.

Office Updates

- Liens are still going out to members that are not in good standing.
- Membership cards have been mailed out.
- Processed 28 new members since last meeting in March.
- Violation notices have been sent out for properties that are not being in code with the bylaws.
- ACC has responded to over 24 phone calls and emails since the last meeting in March.
- The ACC usually goes through the community on Wednesdays in a white SUV. Mike also wears a Foxwood Hills shirts and cap.
- Please make sure you include your account number on the payment check or money orders.

Security

- We had 9 incidents reported in March.
- March traffic report- 19 failed stop sign or speeding violations.
- We had 8 incidents reported in April.
- April traffic report- 22 failed stop sign or speeding violations.

6. Committee Reports

- ACC – Mike Smith – not given at meeting, Sonya Hale did advise ACC working on new ACC guideline for board review
- Road Report – Russ Dukeman submitted revised charter for board review
- Communications and Marketing – Beth Patterson submitted 2022/2023 plan. Greg Lohman made motion, Dan Delano 2nd to accept plan as written and allowing future updates revisions. Motion carried unanimously.
- Social – update given by Kelly Clark –Chair is needed for committee. Reported on Memorial weekend pool activities. Pickleball group starting on Tuesdays at 9am
- NHW-update given by Kelly Clark- Charter currently in process of being revised for future submission to board. NHW signs needed in your section, please call office or get in touch with NHW committee chair

7. Old Business

- Legal update (advisory) -update given by Sonya Hale, reported court is in July for Advisory defendants
- Bylaw update given by Sonya Hale- Attorneys advised, we are able to submit for vote again. Town hall to follow in near future, encouraged all to attend that have questions

8. New Business

- Variances Requested for Schaefer lots 244 &245 Deerwood, Garage 2nd Floor- No variiances needed
- Investors lots Payment Plans -Sonya Hale made a motion and 2nd by Patrick Coates proposing a board resolution not to offer payment plans to owners of 10 lots or more. Motion passed unanimously Board of Directors signed Resolution dated May 21, 2022.
- Checking Membership cards - Sonya Hale, Reminding all members to call office if haven't received membership cards. Reminder that Pool and restaurant will be checking cards.

9. Open Forum for members

- a. A member wanted to know the policy for owners signing in members that are not in good standing.
Policy was explained by Sonya Hale, that no member may use amenities that are not in good standing.
- b. A member had concerns about the playground being power washed and a hole in ground at playground.
Keith Litcofisky, POA Manager will look into and correct.
- c. A member stated she wants to see snack bar open more.
Sonya Hale stated that it's a staffing issue and if we can staff, we will open more.
- d. A member made a statement wanting to see Mt Bay Park improved.

10. Adjourn of board meeting at 10:14am

Minutes submitted by Kelly Clark, Secretary