



800 Hickory Trail, Westminster, SC 29693

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**Board of Directors Meeting Minutes
March 20, 2021**

1. Greg Lohman called the meeting to order at 10:25. Present: Belinda Belvin, Kelly Clark, Patrick Coates, Sonya Hale, Greg Lohman, Gene Neville, Mike Shaffer.
2. Election of Board of Director Officers
 - a. Kelly Clark made a motion for Sonya Hale to act as Secretary, Belinda Belvin 2nd – Motion carried.
 - b. Kelly Clark made a motion for Patrick Coates to act as Treasurer, Belinda Belvin 2nd – Motion carried.
 - c. Kelly Clark made a motion for Belinda Belvin to act as Vice President, Patrick Coates 2nd – motion carried.
 - d. Kelly Clark made a motion for Greg Lohman to act as President, Mike Shaffer 2nd – motion carried.
3. Assignment of Board Liaison to Committees
The following were assigned as Liaison to Committees:
 - a. Belinda Belvin as Vice President will be Liaison to Advisory Committee
 - b. Belinda Belvin will be Liaison to Marketing and Communication Committee
 - c. Mike Shafer will be Liaison to ACC Committee
 - d. Mike Shafer will be Liaison to Beautification Committee
 - e. Gene Neville will be Liaison to Road Committee
 - f. Greg Lohman will be Liaison to Social Committee
 - g. Kelly Clark will be Liaison for Neighborhood Watch
 - h. Kelly Clark will be Liaison for Nominating Committee
 - i. Belinda Belvin will be Liaison for By-Laws Committee
 - j. Patrick Coates will be Liaison for Budget Committee
4. Meeting Dates Set Board Meetings every other Month for 2021 - 2022
 - a. May Board Meeting will be held May 22, 2021
Advisory Meeting May 8, 2021
 - b. July Board Meeting will be held July 24, 2021
Advisory Meeting July 10, 2021
 - c. September Board Meeting will be held September 25, 2021
Advisory Meeting will be held September 11, 2021
 - d. No Board Meeting in November. December Board Meeting will be held December 18, 2021



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Advisory Meeting will be held December 4, 2021

e. Board Meeting will be held February 19, 2022
Advisory Meeting February 5, 2022

f. Annual Meeting will be held on March 19, 2022

5. Suspension of Accounts

Motion to Suspend everyone that is delinquent on May 3rd by Gene Neville, Mike Shaffer 2nd – Motion carried.

6. ABC Policies 21/22 Year Discussed as follows:

- a. First Late Notice Mailed on May 3rd
- b. Second Late Notice will be Prepared and Mailed on June 1st
- c. All unpaid by July 1st will be turned over to 3rd party collection agency.
- d. September 1st will begin to file Liens on properties that have outstanding balance for 2 or more years. With the process to complete by November 15th.
Motion to approve above by Mike Shaffer, 2nd by Gene Neville – Motion carried

7. Appointment of Liaison for Board with Attorney and up to Finalization of Bankruptcy Hearing

- a. Requested Greg Shepard to be Liaison and Greg Accepted.

8. Huths did not attend meeting and this issue has been tabled to Old Business.

9. Greg Lohman Adjourned meeting at 10:50.

Submitted by: _____

Approved by: _____