

Meeting date | time 2/17/2018 9:00 AM | Meeting location *Clubhouse at Foxwood Hills*

Meeting called by: Beth Patterson - President
Time: 9:00

Attendees: Directors

Type of meeting: Working Session Meeting

Patterson, Beth Patterson
(President)

Facilitator: Beth Patterson - President

Moore, Steve (Vice President)

Note taker: Danita Harn - Secretary

Gray, Hans

Danita Harn, Secretary

Mark Howard

Kristie Martin, Assist. Manager

Not Present:

Mike Shaffer

Richardson, Dickie – sold lots
so resigned effective
immediately


Calling of meeting to order:

- 1 – Restate the purpose of the meeting. Team Member Handbook and Welcome Book.
- 2 – Employee Handbook review. Danita made motion for approval with Kristie taking changes discussed into account, specifically around sick / vacation and paid holidays made by Danita, 2nd by Steve, unanimous approval.
- 3 – Welcome Book Review – Security to hand out with a security magnet. ACC fees to be revamped in the future. Taking out restrictions using language from Sam and refer to getting a title search. Kristie to get the ACC Committee to make suggestions on the fee schedule, etc.
- 4 – Kristie recommended meeting monthly instead of all the others.
- 5 - Motion for meeting to be adjourned by Beth. 11:47am.

Presented by:


Kristie Martin – General Manager

Approved by:


Mark Howard – Board President